

SUMMARY OF THE MINUTES OF THE DIVISIONAL EXECUTIVE COMMITTEE HELD AT KIBBLESTONE SCOUT CAMP ON 25 NOVEMBER 2010

1. Matters arising from meeting held on 9 September 2010

Trading Post and Meeting Room – The refurbishment of the Trading Post and creation of a meeting room is almost complete and future meetings will take place in this new room. New counters for the Trading Post are to be purchased.

2. Treasurer's Report

It is predicted the year end figures will show a deficit due to lower sales than anticipated, including loss of income from High Adventure. However there have been savings in camp staff costs and insurance premiums and the maintenance budget has been kept within limits. The 2011 Budget was approved. To maximise interest on investments it was agreed to reinvest some of the capital.

3. Office Use by Staffordshire County Scout Council

This matter is still being negotiated.

4. Staff Matters

The team are continuing to provide a good level of service.

5. Mosty Lee Mill

Mill Pool – The pool is building up with silt and water activities have been curtailed. Discussions have taken place with Environmental Services and Stafford Borough Council and indications are that it will be very expensive to clear the silt.

Mill Building Wall – A contractor has been appointed to deal with this matter.

6. HS Direct Ltd

It was agreed that HS Direct Ltd be appointed to enhance the health and safety of the site, initially for a 12 month period.

7. Health and Safety Document

A new Health and Safety document has been produced and distributed to the Executive. It was agreed that a Health and Safety Committee be formed, consisting of the Health and Safety Adviser (Chairman), Chairmen of the Management Team and Operations Team, Executive Member Jim Hunter and Camp Manager Stevan Fern. All Trustees have a right to attend the meetings. There will be a formal report to the Executive Committee and this will be posted on the website.

9. Safeguarding

Bob Dudley had met with Peter Whitehouse, County Safeguarding Co-ordinator. Suggestions put forward were already on the 'to do' list, e.g. for the Fox Glen showers to be updated to bring them in line with current legislation. The issue regarding segregation of male/female sleeping areas in the Cub Lair and RCTC is difficult to resolve and the Fire Officer does not recommend pod tents within the Kibblestone buildings.