

If you would like to visit Kibblestone out of normal working hours (normal working hours are 9-5, 7 days per week), the campsite staff must be arranged to work out of their normal working hours, please read the following terms and conditions to your visit.

Group Users - This is what we would like you to do -

(Notification of intended visit to Kibblestone outside official working hours.)

1. Contact the site staff. Notification must be at a minimum of 14 days prior to the intended visit.
2. Agree with the Site staff details of the visit. (ie. reason, time of arrival and departure, reporting in details, any special requirements i.e. entry into building, or activities etc)
3. On arrival; all vehicles must park on the main car park and await instruction. The person in-charge of the visit (person making the reservation) must report to reception to book in all persons connected with the visit. ANY agreed later arrivals or persons joining the main party MUST book in at reception before joining the party.
4. The duty Staff will then give directions and any required briefing to the Party leader, also confirming time of departure.
5. At the time of departure, the leader must report the Reception to book out and report all persons off site, pay for the visit/activity, giving details, observations, accidents etc to the Duty Staff.

The reason for this operating procedure

The Campsite Staff member needs to account for all persons that are on site, at any time, in case of emergency. The staff member will be working outside of normal working hours. The staff member will be responsible and accountable for un-locking and securing all gates, and buildings. The Campsite Staff need to complete the Checking in and Out procedure reports.

Other Important Notes

- All Visitors must be paid for at the appropriate rate.
- A charge of £7.00 per hour or part thereof will be made.
- NO PARKING in any restricted area will be allowed.
- NO VEHICLES will be allowed on grass camping areas or sites at any time.
- All other Kibblestone policies and procedures apply at all times.

Thank you for co-operation

Bob Dudley
Estate Manager

Steve Fern
Camp Site Manager