



# **Operational Projects Quarterly Review**

**February – March - April 2011**

## **Operational Projects Achieved**

- Constant up-dates on the Kibblestone website [www.kibblestone.org](http://www.kibblestone.org)
- Review of how we can communicate better to our users
- Review of downsizing of Trading Post floor area
- New till system in Trading Post (EPS) system & counters
- Trading Post decorating.
- Furniture for new Divisional meeting room.
- Improve power supply to Amor toilet / washroom facilities.
- Install HS Direct database onto Killestone server.
- Basic Manual Handling training Den Team Members.
- Food Hygiene – Level 2 e-learning package procured for Kibblestone Campsite.

## **Operational Projects on review as ongoing operationally**

- Constant updates on the Kibblestone website
- Repairs to the Rover Den washroom roof
- Review of our budgeted business leaders (budget v forecast)
- Review of the complaints policy and procedure
- On-going review for traffic speed control measures on the 'S' bends & camp entrances on Oulton Road.
- Erect a flag pole at Rover Den site.
- Resurface drive from Edge Gate to Cub Lair.
- Installation of flood lighting in gas compounds.
- Replacement building Air Rifle Range.
- Silt removal Mosty Lea pond & review of water activities ongoing
- Refurbish male showers Fox Glen to ensure safeguarding compliance.
- Boys Field Toilet / Washroom alterations to ensure safeguarding compliance.
- Move IT equipment into Archive storeroom and install new upgrade server.

Many more ongoing routine maintenance work and health and safety requirements are reviewed weekly by the Estate Manager, Divisional Chairperson and the Camp Manager.

Bob Dudley - Operations Team Chairman / Estate Manager.