



## Risk Assessment – POND DIPPING

<b>Number:</b>	KISC/Pond Dipping	<b>Status</b>	Adopted	<b>Issue Date:</b>	June 2017
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<b>Purpose:</b>	The purpose of this risk assessment is to identify the common significant risks to which Kibblestone Staff (permanent and voluntary) and visitors are exposed and to identify appropriate control measures.
<b>Scope:</b>	The risk assessment is to be used in association with the activities that are carried out at Kibblestone International Scout Camp
<b>Related Documents:</b>	<p><b>Generic Risk Assessments</b></p> <p>KISC/act.017 Supervision of Children/Young Persons on Site</p> <p><b>POR</b></p> <p>Rule 9.1 - Activity Rules - Application          Rule 9.2 - Preparations          Rule 9.3 - Home Contact          Rule 9.4 - Risk Assessment          Rule 9.5 - Emergency Procedure          Rule 9.77- Other Activities</p> <p><b>Fact sheets</b></p> <p>FS120000 – Activities - Risk Assessment          FS120088 – Weather Conditions</p> <p><b>Other</b></p>
<b>Required Personal Protective Equipment (PPE)</b>	 Suitable Footwear  Suitable Clothing/ Coverall

**Data Protection Statement.**

The information and data provided herein applies only to Kibblestone ISC for which it was written, it shall not be duplicated, disclosed or disseminated by the recipient in whole or part for any purpose whatsoever without the prior written permission of the Document Author or from Kibblestone ISC.

It is the duty of all employees (permanent or voluntary) to observe the following Risk Assessment to provide a code of good practice and conduct with the object of preventing accidents. At all times employees must work in a safe manner both to prevent personal injury to themselves and to others.

**Important Note:** It is the duty of all employees under Regulation 14 of the “Management of Health and Safety at Work Regulations 1999” to inform the ‘employer’, i.e. Estates Manager, Operations Manager or their deputies of any circumstances that may indicate any shortcomings in this assessment

Minimum Leader Competence	In-house assessed	Minimum Assistant Competence	In-house assessed
Maximum group size	12 per hour	Minimum Age of Participants	6+ years

<b>Reviewed:</b>	June 2019
<b>Next Review Due:</b>	June 2020

# GENERIC RISK ASSESSMENT

## POND DIPPING



Task Element	Hazard and harmful effect	Likelihood Info	Initial risk level			Control measures to reduce likelihood	Controlled risk level		
			SEVERITY	LIKELIHOOD	RISK LEVEL		SEVERITY	LIKELIHOOD	RISK LEVEL
Participants are at risk at the activity sites because of the nature of activities.	Illness or injury	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite	4	5	20H	<ul style="list-style-type: none"> <li>Activity areas are visually checked.</li> <li>Non- Participants are monitored throughout the session and the session stopped if they wander into the activity area told to stay away from the water's edge until the leaders are ready.</li> <li>Participants are told to follow Instructions or directions for their own safety.</li> <li>Participants are told on the arrival tour not to go onto any activity without a qualified Instructor.</li> </ul>	4	2	8L
Collisions with other participants	Injury	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite	4	4	16M	<ul style="list-style-type: none"> <li>Participants are told to follow Instructions or directions and to be aware of colliding with others.</li> <li>Leaders/ Instructors make sure the activity areas are free from other users before the session starts.</li> <li>Leaders/ Instructors must make sure that the activity group avoids getting too close to another or separate groups as appropriate</li> </ul>	4	2	8L

ing Struck by Equipment/ nets	Injury	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	3	4	12M	<ul style="list-style-type: none"> <li>Participants are told to follow the Instructors directions and to be aware of others.</li> <li>Instructors make sure the activity areas are free from other users before the session starts.</li> <li>Activities are played in a defined area with the correct number of participants.</li> </ul>	3	2	6L
Being in restricted area close to the water's edge	Injury	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	5	5	25H	<ul style="list-style-type: none"> <li>Participants are told to follow Instructions and notified of restricted or "out of bounds" areas.</li> <li>All activities which require locking down, are done immediately after the activity.</li> <li>Clear signs are posted at restricted structure stating no access without suitable qualified staff.</li> <li>All areas are laid out to relevant governing body specifications for the specific activity.</li> <li>Participants are supervised at all times whilst in restricted area.</li> </ul>	5	4	20H
Animals whether pets or wild could pose a risk to everyone- being stung/ attacked / bitten etc.	Injury	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	3	4	12M	<ul style="list-style-type: none"> <li>Participants are told not to touch or provoke any animals they come across unless they are assured its safe to do so.</li> <li>Allergies are notified and medications carried by Scouts/ leaders.</li> <li>Obtain information from Parents or individual if over 18 years old.</li> </ul>	3	2	6L
The local flora and fauna may cause stings, reactions, allergies.	Injury	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	3	3	9M	<ul style="list-style-type: none"> <li>Participants are told not to eat any wild plants and which plants may be poisonous or irritant that they are likely to encounter.</li> <li>They are told to wash their hand after the activity or before handling or eating food.</li> </ul>	3	2	6L

<p>Uneven, wet or muddy surfaces to avoid slips, trips and falls.</p>	<p>Injury</p>	<p>Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.</p>	<p>3</p>	<p>3</p>	<p>9M</p>	<ul style="list-style-type: none"> <li>• Participants are also warned of trip hazards in activity areas including, stones, flora/fauna lying on the ground etc.</li> <li>• Regularly check and monitor paths and areas around the site and highlight potential hazards.</li> <li>• Activities are conducted in an area with even surfaces where possible.</li> <li>• Check that all participants have suitable footwear before heading to the activity site.</li> <li>• Participants are told not to climb on unsuitable or unsafe structures.</li> <li>• Any uneven surfaces are highlighted to groups/ individuals</li> </ul>	<p>3</p>	<p>2</p>	<p>6L</p>
<p>Illness or Injury</p>	<p>Illness or Injury</p>	<p>Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.</p>	<p>3</p>	<p>2</p>	<p>6L</p>	<ul style="list-style-type: none"> <li>• Check first aid certificates current</li> <li>• Check medication brought by Scouts.</li> </ul>	<p>2</p>	<p>2</p>	<p>4L</p>
<p>Special needs of specific persons- medical, behavioural, educational</p>	<p>Illness or Injury</p>	<p>Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.</p>	<p>3</p>	<p>3</p>	<p>9M</p>	<ul style="list-style-type: none"> <li>• Obtain information from parents</li> <li>• Make necessary arrangements for individual Scouts including individual risk assessment and additional staffing as necessary.</li> </ul>	<p>3</p>	<p>2</p>	<p>6L</p>

Leaders/ Helpers own children	Injury or Death	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	3	3	9M	<ul style="list-style-type: none"> <li>If staff families join group, Scout supervision must not be compromised</li> <li>Leaders children are similar age to group and supervised with Scouts or separate supervision arranged.</li> </ul>	3	2	6L
Group control	Drowning, Injury or Death	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	4	4	16M	<ul style="list-style-type: none"> <li>Close supervision, large groups split into small groups each with leader known to Scouts.</li> <li>Overall leader remains in touch with all groups</li> </ul>	4	2	8L
Cold and / or Wet conditions	Injury/ Illness – Cold or Hypothermia	Young persons and adults. Including members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	3	3	9M	<ul style="list-style-type: none"> <li>All participants have suitable clothing on before starting the activity.</li> <li>Instructors always wear appropriate clothing in order to run the activity safely and for prolonged periods.</li> <li>If its too cold or wet to continue the session comfortably then the Participants are returned to the building, and or alternative activity selected.</li> </ul>	3	2	6L